



**ENVIRONMENTAL CONSULTANT EXPENSES WORKSHEET**  
NORTH DAKOTA INSURANCE DEPARTMENT - SPECIAL FUNDS DIVISION  
PETROLEUM TANK RELEASE COMPENSATION FUND (PTRCF)  
SFN 18731 (Rev. 03-2002)

**INSTRUCTIONS:** Please use this form when requesting bid proposals and when submitting your reimbursement request(s) to the PTRCF.

Date:	Work Completed: (Beginning and Ending Dates)	Claim Number:	
Tank Owner:		Telephone Number:	
Street Address:	City:	State:	Zip Code:
Environmental Consultant:		Telephone Number:	
Street Address:	City:	State:	Zip Code:

DESCRIPTION OF SERVICES				PROPOSAL	ACTUAL EXPENSES
<b>SOIL BORINGS</b> - Number of borings					
Cost per foot of borings					
Depth of each boring					
Cost to close each boring					
<b>MONITORING WELLS</b> - Number of wells					
Cost of each well					
Depth of each well					
<b>WATER TEST</b> - Number and type of test					
Cost of each test					
<b>SOIL TEST</b> - Number and type of test					
Cost of each test					
<b>NATURAL ATTENUATION TEST</b> - Number and type of test					
Cost of each test					
<b>TRAVEL</b>	<b>PICKUP</b>	<b>CAR</b>	<b>RIG</b>		
Travel time					
Number of miles					
Cost per mile					
Mobilization cost					

**LABOR - MOBILIZATION TECHNICAL/PROFESSIONAL**

TITLE	NAME	NUMBER OF HRS.		HOURLY RATE	PROPOSAL	ACTUAL EXPENSES
		On Site	Off Site			
<b>REPORT COST:</b> (Sampling, Quarterly, Annual, Summary)						
Other Expenses: (Please Itemize - Example: surveying, on-site equipment, hotel, per diem, etc.)						
<b>TOTAL</b>					\$	\$

(Please Read Reverse Side)

Please include all individual receipts and copies of canceled checks with this worksheet when requesting reimbursement from the Petroleum Tank Release Compensation Fund. If you are including 'other expenses' that were not part of the original proposal, please fully explain these expenses below. Thank you.